

Cost Comparison

Full-time Employee vs. Virtual Assistant

	FT EMPLOYEE	VIRTUAL ASSISTANT
RATE OF PAY	\$18.00/hr	\$25.00/hr
BENEFITS (@25% - BENEFITS, HEALTH, RETIREMENT, LIFE INSURANCE)	\$7.00	\$0.00
EXPENSES (OFFICE SPACE & EQUIPMENT, TRAINING, UI INSURANCE, WORKER'S COMP, OVERTIME, SICK PAY, VACATION PAY, ADMIN COSTS)	\$10.00	\$0.00
TOTAL PAY	\$35.00	\$25.00/hr
ANNUAL HOURS	2,080	480
TOTAL COST PER YEAR	\$72,800	\$12,000

By hiring a virtual assistant, you could potentially save \$60,800 per year!



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